

# Privacy Policy

Japan High Speed Rail Electric Engineering Co., Ltd. (called the Company below) handles personal information obtained and used by the Company as described below.

## 1. Compliance with laws and regulations

The Company is fully aware of the importance of protecting personal information and therefore complies with all relevant laws, regulations, and guidelines related to the protection of personal information as well as this policy when handling personal information.

## 2. Purposes of using personal information

Except as provided for in each item of Section 3 or as permitted by other laws and regulations, the Company uses the obtained personal information only for the following purposes.

- (1) Purposes related to responding to consultation requests, inquiries, etc. sent to the Company
- (2) Purposes related to providing information on or communicating regarding the Company's business activities, seminars held by the Company, etc.
- (3) Purposes related to considering hiring certain people, communicating regarding hiring, or sending hiring-related documents
- (4) The purpose of use for personal information which is to be clearly indicated individually when acquiring the personal information
- (5) Purposes incidental to the above items or other purposes related to the Company's work

## 3. Use of personal information for purposes other than those above

In the following cases, the Company might use personal information for purposes other than those stipulated in the items of Paragraph 2 above without obtaining the agreement of the person who provided the information:

- (1) Cases based on laws and regulations
- (2) Cases in which there is a need to protect the life, wellbeing, or property of an individual, and it is difficult to obtain the consent of the person who provided the information
- (3) Cases in which there is a special need to improve public wellbeing or promote healthy child development, and it is difficult to obtain the consent of the person who provided the information
- (4) Cases in which there is a need to cooperate with a national government organ, local government, or person entrusted thereby with performing the functions prescribed by laws and regulations, and the consent of the person who provided the information is likely to interfere with the performance of those functions

## 4. Provision of personal information to third parties

- (1) The Company never provides obtained personal information to third parties, except in cases where the person who provided the information agrees, cases stipulated in the items of Paragraph 3, and other cases where such disclosure is approved based on laws and regulations.
- (2) The Company might provide personal information to National High Speed Rail Corporation Limited, the ordering party for electrical system work related to the Mumbai-Ahmedabad High Speed Rail Corridor Project, but only within the scope necessary to achieve the stipulated purposes of use and only after obtaining the consent of the person who provided the information.

## 5. Outsourcing of the handling of personal information

The Company might outsource some or all of the work related to handling obtained personal information to contractors, but only within the scope necessary to achieve the stipulated purposes of use.

In such cases, the Company selects individuals who are deemed to handle personal information properly and provides

necessary and appropriate supervision to ensure that personal information is managed appropriately by the contractors.

## **6. Security management measures**

The Company takes suitable security management measures as necessary to protect obtained personal information from unauthorized access, falsification, leakage, loss, and damage.

## **7. Requests concerning personal information**

Regarding personal information obtained by the Company, if the person who provided the information requests that the Company disclose, revise, delete, or stop using it, the Company suitably responds to this request based on laws and regulations.

If you would like information on our specific methods for handling this, please contact us using the contact information in Paragraph 8.

## **8. Contact information**

If you have any questions about making a request as stipulated in Paragraph 7, about this policy, or about how the Company handles obtained personal information, please use the contact information below.

3rd floor, Minami Shinjuku JEBL, 5-23-13 Sendagaya, Shibuya-ku, Tokyo, Japan 151-0051  
Personal Information Help Desk, Japan High Speed Rail Electric Engineering Co., Ltd.

## **9. Revisions**

Any changes to this policy take effect when the revised policy is posted on the Company's website.